



School Supervisor

Professor Fu Hoo-kin, Frank, MH, JP

Chief Principal

Dr. Benjamin Chan Wai Kai

Deputy Principal

Mr. Eric Lo Chi Chung

Vice Principal (Primary Division)

Ms. Jackie Chong Hiu Li

29 June, 2020

Guardian Information Updated Form 補充學生監護人資料
(Only for 2020-21 G.1 Students 只適用於 2020-21 一年級學生)

If student has encountered emergency incidents, our school will contact his/her parents immediately. Parents **have to** provide the guardian's contact and allow the guardian to handle the emergency of the child in case our school cannot find the parents. If parents would add the guardian's contact, please fill in the form as below and return it on 23 or 24 July.

學生如遇緊急事故，本校需盡快聯絡家長，由於部份家長經常在外地工作或短期離港公幹，為免延誤處理學生情況，請各位家長**必須填報父親及母親以外的監護人資料**，並授權該監護人如學生遇緊急事故而學校未能聯絡家長時，將由監護人即時決定如何處理 貴子弟情況。需補充監護人資料的學生，請家長填妥以下表格於註冊日(7月23或24日)交回。

Our chain of contact is mother, father and then guardian. If parents would like to change the contact order, please inform the school by written correspondence.

此外，本校一般聯絡家長次序：先聯絡母親、然後父親，最後為監護人。如家長有其他聯絡次序的安排而未曾通知本校，請致函通知學校。

If both parents leave Hong Kong for more than 2 days, the school encourage parents to inform our school in advance. It would allow class teacher to strengthen supervision on student's learning.

如兩位家長離港多於兩天，本校鼓勵家長離港前以書面通知班主任有關家長離港的日期，以便跟進學生學習情況。

For any enquiries, please contact Ms. Chan, Office Administrator, at 2636 7303.

如有任何查詢，請致電 2636 7303 與校務處陳小姐聯絡。

Jackie Chong
Vice Principal (Primary Division)

Dr. Benjamin Chan
Chief Principal

Our Mission

"Mentoring our students, fostering their personal growth to encourage initiative, positive attitudes, individuality and creativity, providing a basis for lifelong learning."

∞ Reply Slip 回條 ∞
(Please return on Registration Day, 23 or 24, July)
(請於 7 月 23 或 24 日註冊日交回)

I would add the guardian 's contact. In order to prevent delay in processing, I **allow** the guardian to handle the emergency of my child in case the school cannot find the parents.

本人現欲補充敝子弟監護人資料，並且**授權**以下監護人，倘若敝子弟遇緊急事故，而學校未能聯絡家長時，即時決定如何處理敝子弟情況，以免延誤處理。

Guardian Name 監護人姓名	
Contact No. 聯絡電話	
Relationship with the student 與學生關係	

Student of G _____ :

Parent's Name : _____

Class No. : 2020-21 G.1 Student

Parent's Signature : _____

Parent's Contact No. : _____

Date : _____