



香港浸會大學附屬學校王錦輝中小學  
HKBUAS Wong Kam Fai Secondary and Primary School

6 On Muk Lane, Shek Mun, Shatin, N.T.

26372277

26372077

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http://www.hkbuas.edu.hk

Not applicable

POA School Net No.

### School Information

Supervisor / Chairman of Management Committee	School Head	Incorporated Management Committee	School Type	Student Gender	Religion
Prof. Fu Hoo Kin Frank	Dr. Chan Wai Kai	Not Applicable	DSS Whole Day	Co-ed	Protestantism / Christianity
Name of Sponsoring Body	School Motto	Year of Commencement of Operation	Medium of Instruction	School Bus	Area Occupied by the School
Hong Kong Baptist University	Passionate to Learn, with Confidence; Determined to Succeed, with Vision	2006	English	School Bus	About 12000 Sq. M
Through-train Secondary School		Past Students' / School Alumni Association		Parent-Teacher Association (PTA)	
same school		Yes		Yes	

### 2019/2020 Annual School Charges

School Fee	Tong Fai	PTA Fee	Approved Charges for Non-standard Items	Other Charges / Fees
\$38,980 (10 instalments)	-	\$100	-	-

### School Facilities

No. of Classroom(s)	No. of Playground(s)	No. of School Hall(s)	No. of Library(ies)	Others
30	2	1	1	Indoor Gymnasium, Fitness Centre, Running Tracks, Climbing Walls, Amphitheatre, Skyline Garden, Chinese Herbal Garden and Endangered Species Museum.
Special Rooms				Facility(ies) Support for Students with Special Educational Needs
Information & Computer Technology Centre, STEAM Lab., Visual Arts Gallery, Performing Arts Theatre, Science Lab., Dance Studio, Lecture Theatre & Reading Centre.				Accessible lift, Accessible toilet and Tactile guide path plan.

### Teaching Staff Information (including School Head) in the 2018/2019 school year

Number of teaching posts in the approved establishment	-	Total number of teachers in the school	69			
Qualifications and professional training (%)			Years of Experience (%)			
Teacher Certificate / Diploma in Education	Bachelor Degree	Master / Doctorate Degree or above	Special Education Training	0 - 4 years	5 - 9 years	10 years or above
94%	99%	48%	9%	30%	29%	41%

### Class Structure

		P1	P2	P3	P4	P5	P6	Total
2018/2019 school year	No. of classes	5	5	5	5	5	5	30
2019/2020 school year (Based on the approval of EDB in 2019)	No. of classes	5	5	5	5	5	5	30
Mode of teaching at different levels	In order to cater for students' learning needs and encourage individual growth, split classes will be arranged for Chinese, English and Mathematics subjects at all grade levels. Students will benefit from receiving more attention and increased participation as the group size is smaller.							
Remarks	-							

### Performance Assessment

No. of exam(s) per year	No. of test(s) per year	Streaming arrangement
2	0	Class by average abilities. Chinese, English and Mathematics grouping are streamed according to their subject performance.
Diversified Assessment for Learning		
Students will be assessed continuously from many aspects on an ongoing basis including exercise, project, class participation, service and conduct. Two term-end assessments will be held in a school year for Grade Two to Six students. The two summative assessments reflect the academic achievements of students in their learning stage.		

### School Life

No. of school days per week	No. of periods per day	Duration of each normal period	School starts at	School ends at	Lunch break
5 Days	8	40 min	8:05AM	3:20PM	12:10 - 13:10
Lunch arrangement	Healthy school life	Remarks			
Provided by designated supplier and Prepared by parents.	1. Outdoor activities during recess. 2. SportACT Award Scheme. 3. 'NutriAgent' Project.	1. The school professional team monitors the lunch menu for students in order to ensure a balanced diet. 2. Music and stories are broadcast during lunch time to foster students' interest in music & language appreciation. We also have student sharing and Story Mama at lunch time.			

## Life-wide Learning Activities

Orchestra, Chinese Drum, Choir, Handbell, Rope Skipping, Dance, Swimming, Softball, Soccer, Table Tennis, Badminton, Basketball, Fencing, Martial Arts, Battle of the Books, Poetry Club, Grammar Tales, Mathematics Olympiad, Green Workshop, Astronomy, Coding for Kids, Robotics Workshop, Advanced Chinese Painting, Western Calligraphy, Boys' Brigade & Cub Scout, etc.

## School Mission

Our Mission is to provide quality education based on Christian heritage and concern for others. Students will explore their potential in an environment where East meets West, giving them the best of both cultures. We mentor our students, fostering their personal growth to encourage initiative, positive attitudes, individuality and creativity, providing a basis for lifelong learning.

## School Characteristics

### School Management

#### School Management Organisation:

The School Management Committee (SMC) is the top management and decision-making body. Committees are formed to maintain the normal operation of the School and development in learning and teaching. Fields of concern include facility management, curriculum development, quality assurance, information technology and extra-curricular activities, etc.

#### Incorporated Management Committee / School Management Committee / Management Committee:

SMC members are appointed by the Hong Kong Baptist University including deans, department heads, professors and professionals from the community.

#### School Green Policy:

Conservation of paper and energy, 3Rs, environmental management, environmental education, environmental ambassador and green roof.

#### School's Major Concerns:

Be a proactive student.

### Learning and Teaching Plan

#### Learning & Teaching Strategies:

Students are encouraged to participate actively in interactive learning activities, focusing on learning to learn & thinking skills, as well as literacy development.

#### Development of Key Tasks:

The 4 key tasks that lead to learning to learn are emphasized. They are: leisure reading, English and Putonghua Speaking Environment, information technology, moral education, as well as problem-based learning.

#### Development of Generic Skills:

The following approaches are implemented:

1. Effective Teaching of Chinese Characters.
2. Reading and Spelling Strategies.
3. Process Writing Approach.

### Student Support

#### Whole School Approach to Cater for Student Diversity:

1. The professional team, including registered nurse, educational psychologist, Student Guidance Teacher and social worker, looks after the holistic development of all students.
2. Dual class teacher system is implemented.
3. Bridging activities will begin in Grade 5 and 6 so our students will be well-prepared for their secondary school life.

#### Whole School Approach to Integrated Education:

With the professional support of our educational psychologist, social workers and registered nurse, preventive, developmental and remedial programmes are introduced to cater for students' individual needs.

#### Education Support for Non-Chinese Speaking (NCS) Students:

Our school provides additional support for NCS students to facilitate their learning of Chinese: appoints additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; and organising cultural integration activities.

#### Curriculum Tailoring and Adaptation:

For students who are behind the learning expectations of their grade level, personal guidance will be provided to raise their learning ability. Enrichment programmes are offered to provide challenges to students. Through these programmes, students can explore and develop their strengths and interests. In addition to small class learning, students may have opportunities to participate in gifted programmes offered by various educational institutions. In our "through train" system, students can benefit from the acceleration of individual subject or even a whole grade. Various support measures are also developed for their unique affective development.

### Home-school Co-operation and School Ethos

#### Home-School Co-operation:

1. Parents participate and volunteer in many school activities, e.g. overseas excursions, Play Day, Athletic Meet, Aquatic Meet, "Story Mama" programme, school library operation, excursions, etc.
2. PTA was established in 2007.

#### School Ethos:

Students are encouraged to develop independent thinking skills, and be a responsible citizen through respect to others and the environment.

### Future Development

#### School Development Plan:

1. Cultivating 3-Literacy: Chinese, English and information technology.
2. Character building.
3. Fostering creativity and aesthetic ability.

#### Teacher Professional Training & Development:

1. The professional development of teachers is strongly supported by the Hong Kong Baptist University and other universities to enhance teachers' professional growth.
2. Co-lesson planning, peer lesson observation, Quality Circle Meetings, and whole-school or subject-based local and overseas professional development programmes are frequently held. Teachers are eager to serve in public exams and EDB committees, and share teaching experiences with others on public occasions.

### Fee Remission

Our school offers full school fee remission, 3/4, 1/2 or 1/4 school fee remission, and up to \$4,000 supplementary scholarship to subsidize book purchase and activities, etc. Needy students, including those from families receiving the Comprehensive Social Security Assistance (CSSA) and students receiving financial assistance provided by the Student Finance Office of the Working Family and Student Financial Assistance Agency (WFSFAA), could apply for fee remission. The deadlines for fee remission application are August 31 and January 31 every year. However, special cases for emergency situation will be processed in between the application periods.

- Please visit the web-link in our school's website for details of school fee remission scheme, including the family income limits.

### Others

1. Scholarship will be granted to students who excel in academics, sports & performing arts, music, visual arts, social services or leadership. Fee remission will be arranged for the needy families on school fee and paid courses, up to full assistance on the school fee for 3 years.
2. The 6-storeyed new academic annex, Madam Wong Liu Wai Man Building, consists of an indoor gymnasium, Frank & Annie Fu Fitness Centre, Mr. & Mrs. Edmund Leung Learning Commons, Dr. & Mrs. Anthony Yeung Visual Arts Gallery, an outdoor basketball court, a performing arts theatre and several multi-function rooms.

