

Hong Kong Baptist University Affiliated School  
Wong Kam Fai Secondary and Primary School  
Use of Capacity Enhancement Grant (2010/11)  
Primary School

Task Area	Major Area(s) Of Concern	Implementation Plan	Benefits Anticipated (e.g. in what way teachers' workload is alleviated)	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Support and enhance of language teaching and learning both in PS	To promote the use of IT in language teaching and learning	To employ an IT assistant to provide technical support to teachers on language teaching and to coordinate the publication of students' works	- Teachers' workload in preparing IT teaching materials and coordinating the publications of students' works will be relieved.	From September 2010 to August 2011	Salary for IT Assistant: Salary:\$189,420.00 MPF:\$9471.00 (5% MPF) <u>Total:</u> <u>\$198,891.00</u>	The quantity of teaching materials prepared, the frequency of students' publication and the duty record of the IT assistant.	Performance appraisal of the IT assistant	Mr Ivan Lo (IT Manager)
To widen more opportunities for students' OLE experience in Primary School	To provide opportunity for the students to generate and develop their potential through OLE programs	To employ a tutor to organize and implement extra-curricular activities.	OLE curriculum will be organized to supplement the regular lessons, in order to enrich students learning experiences.	From September 2010 to August 2011	Salary for OLE Tutor: Salary:\$189,420.00 MPF:\$9471.00 (5% MPF) <u>Total:</u> <u>\$198,891.00</u>	The number of students who joins these activities and 65% of the participants shows a positive attitude towards these activities.	Performance appraisal of the Tutor	Ms Helen Ho (Head of OLE)
Support and enhance of language teaching and learning in English	To provide support for students and teachers within and without classrooms	To employ a TA to support teachers and students in English teaching and Learning	English curriculum will be refined, more support will be given to students in class	From September 2010 to August 2011	Salary for English TA : Salary:\$189,420.00 MPF:\$9471.00 (5% MPF) <u>Total:</u> <u>\$198,891.00</u>	The quantity of teaching materials prepared. Teachers' feedback in the related area.	Performance appraisal of the TA	Ms Wing Lam (Prefect of Studies)

Budget for the year: \$565,245.00

Total amount to be spent: \$596,673.00