

A-School for Tomorrow

The HKBUAS Wong Kam Fai Secondary and Primary School is a non-profit making co-educational English medium school under the Direct Subsidy Scheme (DSS) which began operations in September 2006. We are a through-train primary and secondary school which places great emphasis on 3 literacies (Chinese, English and IT) and is committed to the tradition and educational belief of the Hong Kong Baptist University in educating the 'whole person'.



We invite qualified teacher candidates to apply for the following post in Primary Division commencing on 1st September 2024:

PS Curriculum Development Officer (PSM)

Major Duties

- ◆ Developing and implementing the school's curriculum, ensuring that it is aligned with school's mission and vision
- ◆ Monitoring the progress of students and ensuring that they are meeting their academic goals
- ◆ Collaborating support and guidance to teachers in developing lesson plans, assessing student performance, and implementing effective teaching strategies
- ◆ Overseeing the development, implementation, and evaluation of the school's curriculum. This includes ensuring alignment with the local education standards, reviewing and revising curriculum materials, and promoting innovative and effective teaching practices.
- ◆ Collaborating with subject coordinators and teachers to ensure the effective coordination and integration of the curriculum across different subjects and grade levels
- ◆ Collaborating with school leaders to develop and implement strategic plans, policies, and initiatives related to curriculum development, instructional methodologies, and assessment practices

Requirements

- ◆ Relevant degree holder
- ◆ Several years of teaching experience in a primary school setting
- ◆ Strong leadership skills and experience in managing teams of educators
- ◆ Strong communication skills
- ◆ Adapt to changing circumstances and work collaboratively with other members

Application Procedure:

We offer an attractive remuneration package including medical & life insurance, retirement benefits and other fringe benefits to the suitable candidate. Please send in your full CV and an application form (download at <http://www.hkbuas.edu.hk>) together with copies of credentials to **The Human Resources Office, 6 On Muk Lane, Shek Mun, Shatin, N.T.** or by email to hr@hkbuas.edu.hk.

(Personal data provided by job applicants will be used for recruitment purposes only)